Village of Kincaid

115 Central Ave. Kincaid, IL. 62540

Time- 6:00 P.M.

Monday, June 10th, 2024

Regular Meeting Minutes

The meeting was brought to order by Mayor Robert Morris.

Roll Call was taken by the part time Village Clerk. Lawrence-here, Paso-here, Gibson-here, Warren-here, Dees-here, Nelson-here.

The pledge of allegiance was recited by all who attended the meeting.

Approval of minutes from May’s Meetings – A motion was made by trustee Nelson to approve the minutes; a second motion was made by trustee Lawrence. Lawrence-yes, Paso-yes, Gibson-yes, Warren-yes, Dees-yes, Nelson-yes.

Special guest Chastain & associates LLC- Ron from Chastain and associates stated that there’s a change order for the sewer project. The people hired to do the sewer televising and manhole rehabilitation and sewer lining, found that many of the sewers didn’t need relining. They do think the manholes show signs of infiltration and there were several manholes that were buried and unable to be located. They worked with the village to dig up the manholes. The recommendation is to raise the manholes to grade and get them to be where the water is not going down through the ground. They will then seal up the manholes. Ron then stated that the change order is to delete a bunch of the lining work and some other work in favor of raising the manholes. They got pricing to adjust the manholes to a higher elevation. It’s deleting over 4,000 feet in place pipelining and 87feet of the sewer cleaning and televising in favor of raising the manholes. The net change order would be a deduct to our contract of $32,244.10. They are recommending that this should be approved by the board and given to the contractor so they could proceed in filling the manholes and not do linework that isn’t needed. He stated that they got an invoice for the sewer televising and cleaning that’s been done, it’s for $17,771.85, they cleaned thirty-nine hundred and forty-nine feet and three tenths. That combined with engineering to date would be submitted to the EPA for a loan disbursement, it would be incorporated into the loan, and they’d give us a check so that we could issue a check to the contractor. The net disbursement with the contractor invoice would be thirty-seven thousand one hundred and fifty-five dollars and eighteen cents. The other item for approval is amending the borrowing authorization ordinance to allow the village to take a larger loan from the EPA. It would raise the borrowing limit because the bids are higher than what was originally included in the borrowing ordinance when it was passed a few years ago. Lawrence reminded everyone that it needs to be voted on. To amend the ordinance a motion was made by trustee Warren and seconded by trustee Nelson. All ayes. To change the ordinance to allow us to raise the amount a motion was made by trustee Lawrence and seconded by trustee Nelson. All ayes.

Special guest Mark Smith to discuss veteran ball field- Mark Smith with American Legion stated that he’s talked with the youth association and they’re planning on doing improvements down at the ball field, and that Legion would like to help. He said that they were planning on moving the fences, putting new fences in, and the score board, and potentially new bleachers. He said that it would cost a lot of money to do everything. He said that they didn’t want to see another corporation coming in and taking it out from underneath them. He asked to see a motion on it if possible. He said that Legion was talking about potentially doing the score board. He was hoping that the village would be willing to step up and help with the cost of it. He showed treasurer Merano the cost of the scoreboard with shipping. The cost was approximately six thousand, one hundred and sixty-six dollars. He wanted to know if the village would cover half of it. Lawrence asked where Pepsi was regarding this, and Mark said they wanted their name on it only, and that they could put signs on the fence. Trustee Nelson then asked if it said American Legion on it, and if the village does pay half would there be recognition that the village was involved. Mark said they could do something like that. Mayor Morris said that they did buy a building out there and that’s the money is supposed to go to the ball field as well. The fencing was estimated to be between $17,000 to $20,000. Trustee Nelson asked if it could be discussed at the committee meeting and put to a vote. Trustee Lawrence made a motion to keep the fence at the ball field, it was seconded by trustee Dees. All ayes. Trustee Nelson said that if it was going to be voted on it needs to be on the agenda for the next meeting. Trustee Lawrence asked about the township saying they were going to do something regarding the fence. Foreman Mark Wolfe replied that they did do some work on the batting cages and fixed the side of the building.

New business discuss K-9 dog- Mayor Robert Morris asked what was going on with that. Officer Hubbs stated that he had talked to DJ before the meeting and Lincoln doesn’t want the dog. As of right now there is no plan for the canine. Trustee Warren asked when he goes to school. Lawrence replied that it’s in July. Mayor Morris said that he would call Dwayne about it. Trustee Lawrence asked if anyone had reached out to the state police trainer in Pawnee about the dog. Officer Hubbs said that they don’t want the dog.

Discuss water project and rate hike for water project- Foreman Mark Wolfe stated that the rate increase would be ten percent to pay back the EPA loan. Trustee Warren pointed out that the ten percent is just for the water not the sewer. He said for example his bill is about thirty dollars so it would raise his bill approximately three dollars. Trustee Nelson wanted to know what everyone else thought about it. Trustee Paso wanted to clarify what the increase would be in one jump, and each year for the next few years. Foreman Mark Wolfe said that it must happen. Trustee Nelson said that we would always be catching up if we didn’t do it. Trustee Warren made a motion to increase the water rate, Nelson made a second motion. Lawrence-no, Gibson-yes, Warren-yes, Dees-no, Nelson-no, Paso-yes.

Discuss hiring full-time clerk- Mayor Roberts Said that we did hire a full-time clerk, her name is Jayme Hendrickson. He called her up to get sworn in. She took the oath of office. A motion to start Jayme at discussed wage, on the 20th, of June was made by trustee Warren, and second by trustee Paso. All ayes.

Old business discuss ordinances- Mayor Morris stated that he wanted this on the agenda because officer Mathon is on vacation this week, he and officer Hubbs were going to write ordinances this week. There was a discussion about the hours that officer Hubbs, and officer Mahan would work this week while officer Mathon is off.

Visitors- There were no questions or comments from anyone.

Approval of bills- A motion was made by trustee Lawrence to approve the bills and seconded by trustee Paso. All ayes.

Zoning Report- Zoning officer Mike Lawrence stated that there were six permits issued in the last month.

Approval of treasurer’s report- Merano stated that she contacted Edward Jones about the Cd’s, because they matured today. She contacted several other banks for interest rates. She said that CMB was five percent, Edinburg was at one point four five, midland was at four point eight five, but they were going to match the five percent. A motion to approve the bills was made by trustee Warren, and a second motion was made by trustee Nelson. All ayes.

Clerk’s Report- The clerk stated that she printed one out for everyone to review.

Attorney’s report-Jarred said there wasn’t a lot going on. He was still discussing the Daum case. There’s a Brown trial coming up with the eviction and he asked Mike if he had heard from 608 Tower. Zoning officer Mike Lawrence said that he had not, but he tried to call him a few times. The attorney said that he had also tried calling. Jarred then said that he would follow up with the two foreclosures, and that next month there would be a final update. He said he hadn’t heard from Monroe on the Daum matter. Treasurer Merano said that she would meet with the attorney to discuss the water rate hike, to put it in ordinance form so that everyone could vote on it at the next meeting.

Trustee’s report and comments-Trustee Gibson said that he heard there was going to be another gambling joint put in here, and asked if it was true. He asked if we really needed another gambling place here in town. The mayor said they can do it. Trustee Nelson said that no matter how you look at it, we’re going to be making money from it, it’s a business regardless of if it isn’t everyone’s preference. Trustee Lawrence said that he did approach him about a business, and he turned it down. Trustee Paso said that in the past few weeks she talked to the municipal league, and that there are two or three required training courses that we must take as members of the village board and as employees. The first one is ethics of conflict and interest, the second is how to address and prevent sexual harassment and discrimination, and the last is the freedom of information act. All these courses are online, and the longest one is the Illinois information and freedom of information act which is an hour and ten minutes long. She said that we need to pursue that and come in early for a meeting and get certified. Trustee Nelson said he thought that we were setting that up, and trustee Paso said that everything has fallen through. Mayor Morris said that the previous clerk was the one setting that up. The part-time clerk stated that she emailed the person about the classes, and that he wasn’t authorized to come in and present the classes to us. Trustee Nelson said that we could it ourselves, and trustee Paso said that the new Clerk can set it up when she starts and that there are mandatory courses that need to be done every time that the board changes and at minimum every two years. Trustee Warren said that he had an update on the kitchen. The plumbing is all done, the electrical is 99% complete. There’s some cleaning up to do and purchasing some shelves. He also said that if any of the board wanted to see it, they could after the meeting. Zoning officer Mike Lawrence wanted to thank him for the extra work he’s doing.

Foreman’s Report-Mark Wolfe said that they’ve been working on the kitchen, fixing the roads and mowing the grass. He added that his report was printed out for everyone to review.

President’s report and comments- The mayor said that he didn’t have anything to add.

Closed session- There was nothing to discuss in closed session. The time was 6:35 p.m.

Adjournment-Trustee Nelson made a motion to adjourn the meeting. A second motion was made by trustee Mike Lawrence. All Ayes. The time was 6:37 p.m.