Village of Kincaid

115 Central Ave. Kincaid, IL. 62540

Time- 6:00 P.M.

Monday, May 13, 2024

Regular Meeting Minutes

The meeting was brought to order by Mayor Robert Morris.

Roll Call was taken by the part time Village Clerk.

The pledge of allegiance was recited by all who attended the meeting.

* Approval of minutes of April’s meetings:

A motion to approve of the minutes from April was made by Trustee Nelson. A second motion was made by trustee Dees. Gibson-yes, Warren- yes, Dees-yes, Paso-yes, Nelson-yes, Lawrence- yes.

* Chastain & Associates LLC Guest Speaker: Ron from Chastain & Associates attended the meeting and gave an update on the sewer project. He stated that there is a contract end date of September 23, and they are waiting on blowers which take a long time to get. The construction can proceed once the electrical equipment is in. The sewer project has a few problems, including manholes, which is allowing water to come in. The sewer lines look better, there were a few that need lining. They will be doing smoke testing soon, but they are waiting for dry weather. The water main replacement project is out for bids. The bids are due at 2 P.m. on May 23rd ,2024. There was a pre bid meeting with contractors. They are hoping that the board approves the bids on May 24th, 2024, so that they can turn the information into the EPA soon after that to try and get a loan. He stated that they have been discussing having a lead service line replacement project. There are a little over three hundred service lines that need to be replaced. The EPA has in the past offered up to one hundred percent principal forgiveness. This past year there was a limit of 2.755 million dollars on that forgiveness. They are hoping to find out more in June.

New Business

* City wide clean-up day: The part time clerk stated that a few customers had been asking about a city wide clean up day. The mayor said that he doesn’t see us doing that, and that it’s off the table.
* Discuss personnel issues and procedures: There was nothing to discuss.
* Discuss unmaintained property: Trustee Mike Lawrence stated that the property between Glen Street and Prairie Street is about two hundred and fifty feet long. Mark Kemmerling said recently that they could split it. He wanted to know if he could use the alley. He said he was the one who had been maintaining the property for about forty years now. He stated that he put his trailer there back in 2021. Trustee Paso made a motion, the motion was seconded by trustee Warren. Dees-yes, Gibson-yes, Paso-yes, Lawrence-abstain, Nelson-Yes, Warren-yes.
* Ordinance authorizing expenditures pending passage of the annual appropriation: The attorney stated that they had to have an annual ordinance to conduct business. Trustee Nelson motioned to approve the ordinance, and trustee Warren seconded the motion. Gibson-yes, Paso-yes, Nelson-yes, Lawrence-yes, Dees-yes, Warren-yes.
* Edward Jones funds: The attorney stated that nothing needed to be discussed, and that they could move onto the old business.

Old Business

* Mosquito spraying: Mark Wolfe stated that he needed approval to get three thousand dollars to put towards mosquito spraying this year. Trustee Lawrence made a motion, and trustee Nelson seconded the motion. Dees-yes, Warren-yes, Paso-yes, Gibson-yes, Nelson-yes, Lawrence-yes.
* Discuss building out at the lake: Trustee Lawrence said that there was very little water on the floor, and there was no physical damage. They are interested in selling it, and their board wants to know how much the village is willing to pay for it. On December 31st, 2025, the deal will expire on their contract, and if we want to make an offer on it one more time they would bring it to the board. The mayor asked what we offered last time. Trustee Lawrence responded twenty thousand dollars. The mayor then stated that their offer would remain the same. Mark Wolfe then said how they wanted thirty-five thousand for it. Mark then stated how we should offer twenty- thousand with the contingency that they sign a contract to use every cent of that at the Kincaid ball field. Trustee Paso suggested that we put the purchase off until September. Trustee Gibson stated that we don’t need to put bathrooms into it right now. The mayor agreed that we should come back to the topic in September. There was a discussion regarding if we have the funds to purchase the building. Paso wanted to make a motion that we enter into an agreement with the youth association and purchase the building for twenty thousand in good faith and begin the transition with the purchase taking place in September. Trustee Lawrence wanted to know what everyone thought about the money going into the little league. Warren thought it was a good idea, and Trustee Nelson said he was on board with that also, and he seconded Paso’s previous motion. Lawerence-yes, Gibson-yes, Warren-yes, Dees-yes, Nelson-yes, Paso-yes. Trustee Lawrence stated that he would call Mike the next day to see if they were interested in the deal.
* Sexual harassment training date: The part time clerk asked if everyone wanted to do the training on the 28th before the next meeting. Everyone agreed that Tuesday May 28th at 5:00 P.m. would be fine.
* Visitors: Nobody asked to address the board.
* Approval of bills: Trustee Lawrence made a motion to approve bills, Trustee Nelson seconded the motion. Lawrence-yes, Paso-yes, Warren-yes, Gibson-yes, Nelson-yes, Dees-yes.
* Zoning Report: The zoning officer Mike Lawrence stated that he issued five building permits last month.
* Approval of treasurer’s report: Nelson made a motion, and Dees seconded the motion. Lawrence-yes, Paso-yes, Gibson-yes, Warren-yes, Nelson-yes, Dees-yes.
* Clerk’s Report: Part- time clerk stated that there was no report given.
* Police report: DJ stated that the Village treasurer provided him with the totals for the year of 2023, and that they spent twenty-three thousand one hundred and forty-two dollars. That left them with twelve thousand eight-hundred and fifty-seven dollars and ninety - three cents. He stated that they’re thirty- six percent under the budget for last year. This month calls for service were up, and they issued quite a few ordinances. He stated they would try to continue to keep up with them. For the commonwealth they got ninety percent of the trash removed from the residence there and they are still working on it. Gibson inquired about how many golf carts he stopped for stickers and fined. He replied he wasn’t sure how many, but that they had made multiple stops. Warren stated that the stickers are supposed to be on the back of golf carts, and DJ said some of them are not on the back but are placed in other locations on the golf cart.
* Foreman’s Report: Mark stated that he emailed it to everybody. He stated that they’ve been patching the roads and have cut down six trees so far. Nelson wanted to know where they were with the kitchen. He said he is waiting on the electrician for some things. Lawrence asked Mark how they were doing at the dump as far as plastic bags. Mark replied that people are still dumping the plastic bags there. Mike Lawrence wanted to know if they were going to get off the property. Mark said that they had it all surveyed, and he would hate to gate it off if they were going to end up getting the rest of the property and have to redo it. Sue Paso asked if there was anything new on the solar panels, And Mark said no, he thought they would have to apply to be a customer because the company had closed down. The attorney said he couldn’t find anything in good standing.
* Attorney’s report: The attorney stated that Heikes Lost the trial to the two officers that testified. He’s making payments pursuant to the judge; he couldn’t come up with the two hundred and fifty dollars up front. The mail keeps coming back as unable to be forwarded. DJ said that he was on Glen Street, then moved away, and may be back. The attorney asked if DJ would text him the address, and he said that he would. He then stated that he would get to the other litigation in closed session. He said that there are some municipal funds being held through Edward Jones., and that he was contacted by their representation. He believed that they can’t hold them there for long and that he called the village treasurer Beverly Merano, who said in June we were getting rid of those funds anyway. Beverly then stated that there was a new state law last year with municipalities and brokers. They want a certain document which Jared said they kind of have it. He stated that the attorney from Chicago said that if they’re getting rid of the funds in June don’t hassle with it, and to just get the funds out of there. The attorney then said that he’s not going to waste our money on it unless we need to. If you’re a municipality you must hold funds into certain places, and they changed where that can be held as of recently. Beverly then inquired that come June 10th when the cd’s come up we will get a check for the amount that they put in and the interest, the attorney replied yes. Trustee Nelson asked if we’d ever be able to use them again, the attorney answered no. They discussed that it wasn’t an issue and Nelson said they should see if Midland would call if someone else was offering. Beverly said when they come up again, she would do as she always does and contact several banks to see what the interest rate is and go from there. Jared then said as far as the attorney’s report on the issue the problem is solved. He then said that Dennis wanted him to follow up on the property that they took from his client. He said that they needed to finalize the transaction. Foreman Mark Wolfe said that they owed twelve hundred and fifty. Beverly said we didn’t have any room to work on it. The attorney said they would need to get the paperwork on it, then asked if we’d already voted on it, which we had. He said that Dennis told him that they had the paperwork him and Mark said that they didn’t have anything. The attorney said that he’d get in touch with them. He then said that Mike and him had been talking about an ordinance that may have been approved last year. Trustee Lawrence said that they’d get together and draw something up for solar panels.
* Trustees report and comments: Nothing
* President’s report and comments: Mayor Robert Morris stated that he would say what he needed to say in closed session.
* Closed session- Trustee Lawrence made a motion to go into closed session, Trustee Nelson made a second motion. Lawrence-yes, Paso-Yes, Gibson-yes, Warren- yes, Dees-yes, Nelson-yes. The time was 6:39 p.m. A Motion to come out of closed session was made by Trustee Trustee Lawrence, a second motion was made by Trustee Warren. All Ayes. The time was 7:15 p.m. Motion to accept resignation of Stephanie Brown as Village Clerk was made by Warren, second by Lawrence. All ayes. A motion to appoint the part time clerk as Village Clerk was made by Mayor Robert Morris. The hours of 8 a.m. to 3:30 p.m. were agreed on. Sue Paso made a motion to appoint the part time clerk as Village Clerk at the rate that the previous clerk was being paid. A second motion was made by trustee Gibson. Lawrence-yes, Paso-yes, Gibson-yes, Warren-yes, Nelson-Abstain, Dees-yes. Mayor Robert Morris Appointed the part time clerk Bethany Hobson as Village clerk and took the oath of office.
* Adjournment- Trustee Lawrence made a motion to adjourn, a second motion was made by trustee Nelson. All Ayes. The time was 7:18 p.m.