Village Of Kincaid

115 Central Ave. Kincaid, IL. 62540

Time- 6:00 p.m.

Monday September 09, 2024

Regular Meeting Minutes

The meeting was brought to order by Mayor Robert Morris. Roll call was taken by the Village Clerk.

Roll Call-Lawrence-here, Paso-here, Gibson-here, Warren-here, Dees-here, Nelson-here.

Pledge of Allegiance- The Pledge of Allegiance was recited by all who attended the meeting.

Approval of minutes from September meetings- A motion was made by trustee Nelson to approve the minutes; a second motion was made by trustee Lawrence. All Ayes.

Special Guest Chastain & Associates LLC – No one from Chastain was present

Clare Duran to discuss recording meetings and posting to YouTube- Clare said she noticed it was already on the agenda for the meeting. She just wanted to reiterate that this is what the community really wants, they have been asking for it for a long time. She stated it is the boards responsibility to give the community what they want, listen to them and answer them. She believes it would be beneficial and make a lot of people happy here in Kincaid if you do go through with it. She also stated that it doesn’t have to be posted on YouTube, you could do a live video right on the Village of Kincaid’s site. Either way she believes it would be beneficial for the town. Mayor Morris spoke up and said it is up for discussion.

Kyle Levy with CTI to ask for door-to-door permission- Kyle was not present

New Business-

Approval of trustee and mayor salary pay out in November- Mayor Morris stated we just needed a motion. Trustee Nelson asked for him to be more specific. Treasurer Merano spoke up and stated that usually in November on the first payroll, the trustee and mayor are paid for the year through December 31st. She said it is put on the agenda every year. Trustee Gibson made a motion for the trustees and Mayor be paid in November for the year. A second motion was made by Trustee Paso. Warren- yes, Nelson- abstain, Gibson- yes, Lawrence- yes, Dees- yes, Paso- yes.

Purchasing video camera and tripod to record meetings- Trustee Warren spoke up and said we looked at some video cameras and he has one from Toucan, basically it just sits on the table and records an entire 360 degrees, you can also use different settings with it. You can split the screens up to four. It will go to the person talking automatically. Like Clare was saying, the citizens of Kincaid would like the meetings to be recorded, there are people who work and can’t attend the meetings, and he believes we should go ahead and take care of that. The price of this one is three hundred and forty-nine dollars. His recommendation to the board is that we purchase the video equipment needed to record the meetings for the public. Nelson asked if new needed a tri pod or if we needed a mount. Warren stated we don’t need either, this one sits on the table. Nelson just wants to make sure it is of quality and works, He doesn’t want to purchase something that works for three meetings then stops working and we are stuck with it. Warren said this one is top of the line and will go straight to Jayme’s laptop, we can either live stream it or record it and put it on the website. Warren made a motion to purchase the video equipment needed to record the meetings for three hundred and ninety-nine dollars. It was seconded by Nelson. All Ayes.

Acquiring bids for concrete work on Spillway- Morris stated we just needed a motion for this. Warren made a motion to put this work out for bid this week for the concrete job to repair the dam at the lake and that we open the bid at the next meeting in November to approve it. A second motion was made by Dees. All Ayes.

Kyle Levy from CTI- Kyle said he apologizes for being late, he is with CTI. He knows we had passed an ordinance with no soliciting in the area. They do have services available in Kincaid now and he was wanting permission for a week to do door-to-door sales. Trustee Nelson stated that less than ninety days ago the entire board voted on absolutely no solicitation, and he can’t see them going back on that, but he appreciates his time. We are not going to allow door to door. Paso asked if it was to solicit new customers with their service. Kyle replied, “Yes.” She asked if his company has an alternate way of doing this, he said possibly they can make it a Saturday and set up a booth and have people come his way. Paso said we can post it on our site and get it out to the public as well. Lawrence asked about flyers as well maybe being put out to the post office for everyone. Everyone agreed that a booth would be ok to setup for Kyle and his team to come in and talk with everyone. Kyle thanked e

CD maturity moving forward- Nelson stated right now we currently have over a half a million dollars in CDs at the Midland Community Bank, there are five, one hundred thousand dollar Cds but they all have different maturity dates and since he has been on the board he knows of two times we have had special meetings to approve to have to continue to do the same things we are doing with rolling over the CDs because we have had to meet some sort of deadline. He wou ldlike to discuss and maybe make a notion that we are all in agreement or on the same page that we want to keep this half million dollars in the bank since it is local and they are matching the rate and just continue to do that as long as we can so we not longer have to keep doing this, we don't have to keep doing special meetings. Everyone will know we have this half million dollars sitting over there and we have maturity dates and we just want to keep rolling them over and not have special meetings to vote, we are spending tax payers money and we shouldn't have to do it. Treasurer Merano spoke up and stated she just wanted to clarify we only have four CDs. We have four hundred and sixty three thousand all together, and we do have one that is going to mature here November the second. Nelson again said we need to be oon teh same page and continue to go with the maturity dates. Nelson made a motion that we continue with the CDs and not have to keep having special meetings to approve. Trustee Nelson seconded this motion. All ayes.

Old Business

1102 Springfield St- Mayor Morris stated he believes the easements on the back we are not going to sell those. Trustee Nelson said well when we looked into thosethey can be sold but the paperwork that the courthouse wanted to get done and under their advice it was kind of a pain but it can be. We talked about putting those both together. Lawrence made a motion that 1102 Springfield st, Mark already dropped some dirt off, I make a motion that we move forward with tearing that place down. Nelson said he is on board with it he just wants to make sure that we are properly aboutit, that we dont get our dozers out there and find out we do need a crew there and we are wrapped up with that and he is just looking out for the Village. Lawrence said he does believe we can legally tear it down but when you sell it and list it as far as what could possibly be there. Nelson thinks we try to sell it as is with a disclamer and a contract so they can't come back. Abatement is expensive. Lawrence said the big thing is clean up clean up, clean up. Bottgom line is that it will be cleaned up and Mark has already hauled dirt down there. Nelson thinks we need to put it out for bids and go from there. Can we test those water first, for thirty days. The clerk stated it is posted for thirty days, has to be posted in the paper for 5 but there is a thrity day time slot for the open bids. Lawrence stated the money we havve in the property is six hundred twenty nine and sixty nine and we did most of the leg work there and took care of it. Morris said the contingency is that once they buy it they have so long before it has to be tore down. Trustee Paso asked if someone buys a piece of property how can you guarantee that they will tear it down? Lawrence said to put it on contingency for like ninety days or it could go back to the Village. Attorney Rahar said you need to figure out what you want to do with it first. If yout want to put it out for bid then you do that. Lawrence made a motion to put the 1102 pringfield st up for bids with the contingency that they have ninety days from the date of purchase to tear it down the diert is already there for them. If they do no then it goes back to the Village of Kincaid. A reserve of one thousand dollars. A second motion was made by Nelson. Lawrence- Yes, Paso- abstain, Gibson- no, Warren- no, Dees- yes, Nelson- yes.

American Legion Solar Panels- Mayor Morris stated need to vote on if we are going to allow them to put up solar panels. Trustee Lawrence said we also need to make sure the Village of Kincaid still maintains the property, or that the Village of Kincaid still owns the property. The lease is forty years. Trustee Warren made a motion to allow the American Legion to put up the solar panels. It was seconded by Trustee Lawrence. All Ayes.

Putting police vehicle up for bids- Chief Mathon said the value

Lawrence said we could put it up for bid and put a reserve on it. Mathon responded with maybe seven or eight. There shouldn't be a problem gettin gseven or eight onthat vehicle with one hundred andn eight thousand miles. Trustee Nelson said he says we put it up for bids and put a seven thousand dollar reserve on it. Mathon said there would be some costs if they sold it though, they would have to remove the lights, the radio, all of the equipment would have to be removed prior to the sale. Just the police equipment. We can do it ourselves or Alpha Omega or whoever but we will have some costs, minor costs but some costs. Mayor Morris said he still didn't know why we were getting rid of it, we might need it in the long run if something happens with one of the vehicles thats the only thing he is worried about. Lawrence asked what everyone wanted to do. Mathon said he thinks we always need a third vehicle, you never know what could happen or an accident. Nelson asked if it was costing us anything for having it in which Mathon responded No. Paso said we could also do what Taylorville and other communities do and park it somewhere as a detourant. Mathon said last year we had around twelve thousand left on budget and we were gonna put it aside for anew vehicle, this year we are way under budget going in and we are half way in this fiscal year. He said he think we would need somewhere around twenty thousand if the car was sold at seven thousand, and depending where we are on budget we are around thirty thousand to purchase another vehicle. His opinion is we wait until we are at that point where we have the money to purchase the new vehicle. No vote was taken for the police vehicle. The first motion that was started by Nelson was taken back. Nelson made a new motion to table the police vehicle until the money was enough to do what we wanted to do. It was seconded by Lawrence. All Ayes.

Social media policy/contract- Attorney Rahar started and said Mr. Vacker brought this up last time and he dug into it a little deeper he hasn't had the opportunity to look for any comments with the book. He appreciates Mr. Vacker bringing it up and he thinks we should have this as an active ordinance with the social media contract and he needs to get one drafted and he wanted the boards approval before we wasted money on it. He does think it needs to be implented into the ordinances before we can force someone to sign the contract. This is a follow up for Mr. Vacker. He thinks at the next meeting we add this as an active ordinance. This needs to be voted on and also needs to be updated every so often just becasue of the changing. It happens often. Nelson said this falls more under our employee handbook and how outdated that is. This should be looked at at least once a year so that we are including everything. Rahar would ask that the social media policy wait until next month when the ordinance is ready. Nelson made a motion that we tie the social media contract in with the employee handbook and have a dealine of November 30 and asks that we table them both. A second motion was made by Dees. All Ayes.

Lawrence asked how far out we are on getting this book done, we should have fourteen hundred dollar credit coming to us. Lawrence said he wasn't sure but he doesn't have the time, we need a deadline and we need to figure it out. We have these committees and maybe they can meet , it is so time consuming and we need to do it right. We just need to do it right, Nelson said he can't do it he doesnt have time to do it. If we don't have a person who is going to go through it, this is why we are in this prediciment we need someone to do it. He will be surprised if this guy still wants to do it, that was back in august. We can table it until next committee meeting and hash it out. Paso spoke up and said she can give up three hours a week to help, an afternoon if you need it but she can't do it by herself.

Ordinance Book-

Visitors: VISITORS- A PERSON SHALL BE PERMITTED AN OPPORTUNITY TO ADDRESS OFFICIALS UNDER THE RULES ESTABLISHED BY THE VILLAGE OF KINCAID (3 MINUTES PER PERSON) 5ILCS 120.2.06g

John Durbin spoke up and said he is going to say the same thing we have sidewalks, curbs, grass, adding rock to alleys and here you are wasting money. You guys are supposed to be helpin gus. This year we are three trustees and a mayor up and I hope that people.

Steve Brown - Back to the spending on the equpiment down at the park and stuff how mjuch money have the trsutee s put back in to the fund. Merano said they have not recieved anyting as of yet, that won't happen until November. He asked if anyone else was goig to put them money in, and asked the mayor if he was in which Morris replied No he is not going to. Paso told him he needs to read the minutes because it indicates who is going to give their money abck.

Rahar said when you have the floor you have three minutes and if you have a comment or question ask away but my problem is this makes maylay and youre missing the point. It was also discuess that we could pay this back with fish fryes so why haven't we had any fish fries down there. He is tired of broken promies. It was about pay9ing back gthe money that was used i came to a meetin gand there were boards memeber who wwere supposed to put money back in and that hasn't happened yet. Nelson said that one of the things that he thinks we should do is use the kitchen.. One thing against us now is that we are coming into inclimate wether, holidays and it probalgy isn't the best time to start doing things.

The property you guys are talking about sellin gdown on springfield street you will havve to check to see if thereis asbestos you will have to get ahold of the EPA before you can move forward. That has to be done.

Kerry Vacker spoke up and said that after the 9/23/24 meeting at the end of it she asked the board members if they have completed their required open meetings act training, everyone nodded their head and she sent in a FOIA request and from what she received not a single person besides Beverly has done the OMA training or the FOIA training or it has not been turned into them. She said there were no records since 2019, at all. Warren stated the clerk has all of the certifications. Nelson asked if Jayme had gotten any of those back. She replied and said so here is the problem, whenever we did this when I first got hired I was told to do it through the IML, correct. So she is referring to the Attorney General, so there are two different entities with training, so we all have it done through the IML and she has the certificates in the office.

Approval of bills- Trustee Nelson made a motion to pay the bills, a second motion was made by Paso. All Ayes.

Zoning report- Lawrence said he issued three building permits.

Approval of treausres's report- Tresurer Merano said everyone had her report in front of them if anyoone had any questions Nelson made a motion to approve the treasurers report, it was seconded by Lawrence. Nelson- yes, Dees- yes, Warren- abstain, Gibson- yes, Paso- yes, Lawrence- yes.

Cllerks report- Jayme stated she gave everyone a copy of her report . She did ask what days and times they do trick or treating in the Village, not the trunk or treat just regular Trick or Treating. There are two days and the time is 6-9 the 30th and the 31st.

Police report- Chief Mathon said he provided the calls for service for last month. It has been a year and a half of talk about updating section 11 of the employee handbook. He feels like we just continue to talk about it and spin our wheels. He doesn't want guys working under him to have handbooks that arn't up to date.

Foreman's report-Foreman Wolfe was not there but did provide a report.

Attorneys report- Attorney Rahar said ordinance violations are tomorrow in court so he doesn't have much of an update for those, still have coghlans. Mr Daum has hired new council and his date is set for tomorrow so he will update when he has an update.

Trustee's report and comments- No comments

Presidents report and comments- No comments

Closed session: There was No closed session

Adjournment- Trustee Lawrence made a motion to adjourn, it was seconded by Nelson. All Ayes. The time was 6:52 P.M.