Meeting minutes for January 13th, 2020

The meeting was brought to order by President Oller at 7:00 p.m.

Roll call:

Berroyer-Here, Mahan-Here, Keafer-Here, Garner-Absent, Durbin-Here, Evans-Here

Approval of Minutes:

A motion was made by Trustee Durbin with a second motion made by Trustee Berroyer for the approval of last month’s minutes.

Roll call:

Keafer-yes, Berroyer-yes, Durbin-yes, Evans-yes, Mahan-yes

Guest: Ottillya Runyon-She was not at meeting

Attorney’s Report:

Nothing to report

Old Business:

* Chastain and Associates

 The estimated cost for 3 of the projects was $200,000.00. The aeriation system itself was between $75,000 and $100,000.00. We do not know the amount that the grant will match. Once we see what the we can receive in the amount of a grant we can then apply for a loan for the remaining balance minus 45 percent forgiveness. The cost for the engineering fees to prepare the grants is $2500.00 per project. A motion was made to spend the money and allow Chastain and Associates to go forward with the paperwork for the grants by Trustee Berroyer with the second motion made by Trustee Evans.

Roll call: Mahan-yes, Evans-yes, Berroyer-yes, Keafer-yes, Durbin-yes

* Leasing Lake

Foreman Wolfe ask Windell Surveying about shooting the lines. He did not think this was necessary. He also stated that if we need him to work with our Attorney to make sure that every lease is detailed correctly this would cost between $3500 and $4500; to put pins in, it is an estimated cost of another $2000.00. Foreman Wolfe stated that he did not think that we would have to have Windell involved. Trustee Berroyer agreed with this. If it is to sell the property that would be a different story but we are just leasing the lots. There are 14 half acre lots that can be divided in half to make 28 total lots for lease. A motion was made by Trustee Durbin with a second motion made by Trustee Berroyer to table.

Roll call: Durbin-yes, Keafer-yes, Berroyer-yes, Evans-yes, Mahan-yes

* Township building sewer

Foreman Wolfe stated that we are not going to fix the sewer as discussed earlier. It was going to cost too much money for the Township to spend. The Township decided to fix the problem inside the building and see how it goes from there. We will help the Township when they get ready which should only take one day.

* Ordinance Violations

Trustee Mahan asked if any violations have been written. Chief Constantine stated that they will be written on Saturday. Three other properties have been addressed with two of them taken care of. President Oller stated that if you see any other houses that are in violation to let Chief know so that he can tell Officer Grove and she can send out ordinance violation. President Oller also brought up about properties that need to be cleaned up but no one lives at the property or a bank owns the property for example if we can send out a letter to them stating that we have fined you and the mess is still there. If you do not clean up the mess in two weeks we will have our guys go over with the backhoe and dump truck and charge them for 3 men’s hourly labor and dumping fees. We will then place a lien on the property.

Trustee Mahan also addressed the Board that he had the Clerk place this on the agenda due to an ordinance violation that they had received. He thought it was given to them a few weeks ago and upon talking to the Clerk she told him that the ordinance violation was given to them in February 2019. But it is one of those things that it is a he said, she said thing. They claimed that they never got warning before they received the violation. Trustee Mahan stated that he wants to make sure that a letter is given to them so we have proof of the warning.

Trustee Mahan also stated that he did get ahold of Brett Skaggs about the demolition of the property on Walnut Street. He seems like he was very interested in helping us. Trustee Mahan asked if it would be ok for him to come to one of our meetings and talk. President Oller stated that this would be a great idea for him to come.

It was agreed to send out a letter to two properties stating that they have 14 days to clean up property. If the property is not cleaned up in 14 days then the Village will take action and charge owner with placing lien on property and water bill. If the water bill is paid including all fees then lien will be released.

A motion was made by Trustee Keafer second motion made by Trustee Evans.

Roll call: Berroyer-yes, Durbin-yes, Mahan-yes, Evans-yes, Keafer-yes

NEW BUSINESS:

* Purchase new printer/copier for Police Dept.

The clerk received a price for a Ricoh MP 301 Digital Coper/Printer/Scanner/Fax machine from Tom Day Business Machines. The price was $950.00. The Board suggested to get look into getting a printer elsewhere such as Office Depot in Springfield. A motion was made by Trustee Durbin with the second motion made by Trustee Berroyer to allow the clerk to purchase a new copier for the Police Department. The price is to not go over $600.00.

Roll call: Keafer-yes, Durbin-yes, Mahan-yes, Berroyer-yes, Evans-yes

CLOSED SESSION:

No closed session

APPROVAL OF BILLS

The Clerk stated that she received the Attorneys bill after her report was made it was $400.30. This will also need to be approved.

A motion was made by Trustee Evans with the second motion made by Trustee Berroyer to approve the bills including Attorney Fines.

Roll call: Evans-yes, Berroyer-yes, Mahan-yes, Durbin-yes, Keafer-yes

TREASURER’S REPORT

Treasurer Beverly Merano stated that she did open a CD in the amount of $100,000.00 that was taken out of the Water savings account.

A motion was made for the approval of the Treasurer’s report by Trustee Keafer with the second motion made by Trustee Evans.

Roll call: Keafer-yes, Mahan-yes, Durbin-yes, Berroyer-yes, Evans-yes

Police Report-

Chief Constantine gave the Board a copy of his report to the Board.

FOREMAN’S REPORT

Foreman Mark Wolfe stated that needed to have a sewer pump repaired at the Garden St. lift station. The cost is $2837.39.

A motion was made by Trustee Berroyer with a second motion made by Trustee Keafer.

Roll call: Evans-yes, Keafer-yes, Berroyer-yes, Durbin-yes, Mahan-yes

Foreman Wolfe also addressed the Board about the price of sewer and increasing the prices

ZONING REPORT

No permits issued.

CLERKS REPORT:

The Clerk handed out to each of the Board members schedules of days off for the Village employees for 2020 and schedules of Regular Business meetings and Committee of the Whole meetings for 2020.

President and Trustees:

Trustee Evans asked to have Town Garage Sales and Town Cleanup on the next agenda to talk about.

Trustee Durbin-nothing

Trustee Berroyer-nothing

Trustee Mahan-nothing

Trustee Keafer-nothing

Visitors:

Visitors-A person shall be permitted an opportunity to address officials under the rules established by the Village of Kincaid (2 minutes per person) 5 ILCS 120/2.06g

President Oller asked for a motion to adjourn the meeting. Trustee Keafer made the first motion with Trustee Berroyer making the second motion for adjournment.

Roll call:

Berroyer-yes, Mahan-yes, Keafer-yes, Durbin-yes, Evans-yes

The meeting was adjourned at 8:40 p.m.

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Marla O’Dell, Clerk