

VILLAGE OF KINCAID  
115 CENTRAL AVE. KINCAID, IL. 62540  
TIME- 6:00 P.M.  
MONDAY, MAY 22, 2023  
COMMITTEE MEETING MINUTES

The meeting was brought to order by Mayor Robert Morris.  
Roll was taken by the Clerk, Stephanie Brown  
Gibson- here, Paso- here, Lawrence- here, Warren- here, Dees- here, Nelson- here

The Pledge of Allegiance was done by all who attended the meeting

- Visitors:

VISITORS- A PERSON SHALL BE PERMITTED AN OPPORTUNITY TO ADDRESS OFFICIALS UNDER THE RULES ESTABLISHED BY THE VILLAGE (3 MINUTES PER PERSON) 5ILCS 120/2.06g  
A citizen of the community just wanted to know how soon that the CTI people would be done with all the construction work that has been going on with regards to putting the fiber optics in. Superintendent, Mark Wolfe spoke up and stated that he believes they should be done here within the next week or two. The clerk stated that if people do want to go ahead and sign up early, they can and that the information is out on our website for this. The clerk stated she will also put this out on the Southfork page as well.

A motion was made to go into closed session by Trustee Lawrence, second motion by Trustee Nelson. All Ayes. The time was 6:10 p.m.

- Closed Session:

Meeting to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees. 5ILCS 120/2(c)(1)

A motion was made to come out of closed session by Trustee Nelson, second was made by Trustee Warren. All Ayes. The time was 6:20 p.m.

- Special Meeting

- Raise for Officer Merker- A discussion was made in closed session. A motion was made to give Officer Merker a raise and keep him on the same timeline as all other employees with regards to raises. Motion was made by Trustee Warren, second was made by Trustee Nelson. All Ayes.

- Rescind vote for credit card machine in order to use PayStar online system for payments- The clerk stated that right now we have not been able to use the credit card machine that was voted upon previously due to the fact that our WIFI connection is terrible. She stated that we already use PayStar for online payments with the water bills and that we can just add another account with them for all other types of payments. The cost per month to add this would be \$35. It will not cost us anything to send the credit card machine back, just pay for the shipping. She stated that the board would have to rescind the vote for the credit card machine and then

vote to start using the new account with PayStar. A motion was made to rescind the vote for the credit card machine by Trustee Nelson, second was made by Trustee Warren. All Ayes. A motion was made by Trustee Warren to go with PayStar for a second on line account and payment option. A second motion was made by Trustee Nelson. All Ayes.

- Itemized statement of money needed for Sunday Funday Event- Trustee Nelson spoke about the event, which pretty much will be the same thing as last year. What will be different this year from last year is that, we will be serving food out of the kitchen. We will allow some vendors to come in for a fee of \$50. We will have the inflatables again, as well as, all other activities from last year. There were questions in regards to, if the vendors would be ok with getting paid after the event, instead of being paid before the event. There was talk about having the K-9 and other fun stuff under the park pavilion. The clerk asked about possibly having people in the community donate cookies and other goodies to sell at the event.

- Committee Meeting

- Garlic Fest on Nov. 11<sup>th</sup>- Trustee Nelson stated that we are solid on this date and with the American Legion as well. He stated that he will have more details after we go through how much everything will cost as far as food and other things go. This money will come out of the Park Fund.

- Donations for Jack Hanlon Memorial- Trustee Lawrence stated that we will put this out till the next meeting in June.

- Discuss Rules and Regulations for Golf Cart, Side-by-Sides, and 4-Wheeler's- Mayor Robert Morris stated that he would like Officer Merker to start pulling over people if they are driving without a sticker. Trustee Warren spoke up and stated that he watched several people go by in his neighborhood that were driving without stickers. Warren stated that it is a privilege to be able to drive these vehicles around town and that all we ask as a board, is just to come get a sticker. Officer Merker spoke up and stated that he must have probable cause to pull someone over and that he cannot just pull them over for not having a sticker. Trustee Paso spoke up and asked that if a car does not have a sticker on their license plate, then they will get pulled over, so she wanted to know why this was any different. Mayor Robert Morris stated that he just wanted Officer Merker to just be on the look out for anyone without a sticker on their Golf Cart's, Side-by-Side's, and 4-Wheeler's. When being on private property, that is totally different then when you are driving the vehicles on the roadways. There was discussion about possibly moving the stickers to the back of the vehicles, so that they would be more visible than sticking them on the front. Same rules apply to driving them as do driving a car. You must have a valid license and carry insurance on the vehicle. There was discussion as to, if you are caught without a sticker or not following the rules of the road, you could possibly have the vehicle towed and owe a fine as well. A citizen of the community spoke up and asked if this could be posted on the website, as well as, on line. Mayor Morris stated that he would have the clerk post something, to make the public aware of this issue.

- Discuss Fines for Tall grass and weeds- Trustee Lawrence spoke up and was discussing about Lien's on some of the properties here in town that have been somewhat of an issue. He spoke in regards to a certain property that had bricks in the yard and when our guys went out to mow it had torn up the mower. He spoke about the warning's that need to be given on these properties with regards to the 14 day and then after that their water would get shut off if they

live in the home but if not, we would need to put liens on the property. It does cost the city quite a bit of money to take care of these properties and to have money put into the equipment, which is also expensive to maintain. With regards to the fines on tall grass and weeds, there is already an ordinance in place for warnings, fines, costs, and fees. This discussion will be tabled till the next meeting along with putting liens on certain properties here in town. Trustee Paso spoke about charging the owner for when our equipment goes down because of possible bricks or other objects that are not picked up when the guys go to mow and that possibly charging the owner extra for the issue. There was also discussion as to whether to charge more fees if the problems are not taken care of after the second and third time of a warning. The Citation as of right now according to the Ordinance is \$250.00. These issues will be tabled till the next meeting.

- Discuss using all Sticker money from Golf Cart's, Side-by-Sides, and 4-Wheeler's going into the park fund- Treasurer Beverly Merano stated that she spoke with our Auditors about this because there are certain line items of where to put the golf cart stickers and boat stickers. We cannot transfer what we received previously before May 1<sup>st</sup> because the books have already been closed for the physical year. Anything that we receive after May 1<sup>st</sup> can be put into the park fund. Beverly will have to go up to the office of where the Auditors are, so that they can show her how to get it transferred correctly as to not having any issues. Trustee Nelson spoke up and wanted to know if people have called yet to reserve any RV spots out at the lake. At this time, we only have 2 spots rented out for the Memorial Day weekend. The guidelines for the RV spots are the same as with the Lake Lots. Trustee Warren stated that he and Mark Wolfe had went out to the Lake Lots this past Saturday and had introduced themselves and then did inspections of all the lots. They will be going back out on June the 7<sup>th</sup> to do re-inspections just to make sure that everyone is following the guidelines and rules. This will be tabled until the next meeting to be voted upon.

- Discuss Possible changes to the employee handbook- Trustee Paso has been looking over the handbook but has not had time to finish up with it. This will be tabled till the next meeting in June.

- Discuss the usage of tracker devices on vehicles- This issue was discussed previously about using them to put on the vehicles. Office Merker had stated that they do have a program on their computers to where when they turn them on it starts tracking. Mayor Robert Morris stated that he called the county and they told him that he can call anytime to the county if they need to check in on an officer. Trustee Paso spoke up and stated that the issue was not where the vehicles were at when they were on duty, but as to where the vehicles were at when they were off duty. The whole issue is accountability with the vehicles. Chief Mathon was on the call while the meeting was going and he spoke up and wanted to know if there would be trackers and all employee vehicles of the village and not just the police officers. Trustee Paso stated that the issue was with officers taking them home, but she was stating it could be a liability issue. The board had asked the clerk to look up some tracker devices to put on the vehicles and she had found some on Amazon that would be put in the vehicle and sink to a phone. This will be tabled until the next meeting in June.

- Discuss the issue with someone harassing office employees and other citizens- The clerk spoke up and stated that she has had some issues with this person coming up to the office and bothering her while at work. There have been several complaints from citizens in the

community of taking things out of yards and putting them in other people's yards or places of business. Officer Merker stated that county will not take him to jail unless he hurts someone or does something that deems necessary to take him there. The clerk was told previously to just lock her doors if he would happen to show up, but unfortunately, she must keep the doors open for others to come in who are doing business with the village. There was a discussion of filing an OP but not sure that this is the best option. Officer Merker stated that the only logical option would be is to take him to the hospital, but then he only stays there for so long and then gets out again. Trustee Paso stated that he has had these type of issues for years. She stated that even with taking him to the hospital they will only keep for maybe around 10 days and then when check time comes, there are certain people that let him out. She stated that this is just a continuous battle. She also stated that someone needs to become his legal guardian but unfortunately no one wants to do this. Chief Mathon agreed with what Trustee Paso had said, in that there is no mental health anymore and if you go to the bigger cities like Springfield, you will see how bad it is there with regards to mental health. He stated that this is a society problem. Chief Mathon stated that the only option would be to try and take him back to the hospital and see if they would keep him. Chief Mathon stated that if it did continuously be an issue that we could talk to the states attorney's office about what legal route we could take to have the issue resolved. Chief Mathon stated that right now there is no funding to help these people, which is sad because it is very needed in society right now. There was discussion about what to do with possible trespassing on properties, as well as, businesses. The board did discuss possibly using a buzzer or something to let people in up at the village. This will be tabled till the next meeting in June.

A motion was made to adjourn the meeting by Trustee Nelson, second was made by Trustee Gibson. All Ayes. The time was 7:20 p.m.

The minutes were typed up by the Clerk  
Stephanie Brown