

VILLAGE OF KINCAID
115 CENTRAL AVE. KINCAID, IL. 62540
TIME- 6:00 P.M.
MONDAY, OCTOBER 23, 2023
COMMITTEE MEETING MINUTES

The meeting was brought to order by Mayor Robert Morris
Roll call was taken by Village Clerk, Stephanie Brown
Gibson- here, Paso- here, Lawrence- here, Warren- here, Dees- here, Nelson- here.
The pledge of allegiance was recited by all who attended the meeting.

- Discuss what to do with the kitchen at the park- Foreman, Mark Wolfe spoke about the idea they had about moving the kitchen down to where the pavilion is at now. The ticket booth is being rebuilt right now and then the kitchen would be moved to the other side of the ticket booth. There are lights that work right now under the pavilion. He stated that material wise, it would cost around \$10,000, which would be for lights, countertops, and shelves. The insurance money that was given for the rebuild of the ticket booth building and then the donation we received of \$1,000. He stated that the bathrooms cost us around \$2364 to fix. It cost \$1500 for the tree removal from the storm damage. The pavilion itself on the ticket booth is costing around \$4300. \$10,000 to box in the pavilion for the kitchen and then that would leave us around \$3100 from the insurance money. Trustee Paso asked if there would be water and sewer to run down there and Mark stated that right now it does have water. There are drains in the floor right now, which he thinks that they drain into the pond. He believes that we can just tee onto the gas meter that is already set up at the kitchen building right now. He stated that he will just call Ameren and see if they would be willing to just move it for us. The old kitchen would just become the beer tent. He stated that most of the appliances are still in pretty good shape for the most part. Trustee Paso spoke up and stated that Elite Body in Springfield can take the shelves out of the appliances and put a nice coating on them for a reasonable price. She stated it is called a re-coating. The fryers are still in good shape and then the freezer might possibly need replaced, but that is something to look into. Trustee Paso asked that when they go to box in the pavilion for the kitchen, if they would be putting any insulation in, but Mark stated that they will be putting metal sheeting inside and outside of the building. He spoke about putting in a few windows, as well as, a rolling door in front of the kitchen part. Trustee Nelson spoke up and thought it would still be a good idea to put insulation in. There was talk about getting a new water heater for it, instead of moving the one from the previous building. Mark stated that he will get an exact amount for materials, labor, and everything to bring to the next board meeting. Trustee Lawrence stated that the Midland Community Club did state that they would come down and help with whatever they were able to. He stated that it most likely be helping on the weekends though.

- Discussion on Ordinance for non-payment of water bills- The village clerk spoke up about this issue, which was discussed previously. She stated that this was just in regards to the verbiage that was on the Ordinance which only stated, \$50 for reconnection of water, once it was shut off due to non-payment. She stated that the wording needs to be changed on the ordinance and

be specific, so that we cover ourselves with any complaints that could arise. She also spoke about speaking to ACS, which is the software company that the village uses for the water bills. She stated that she asked them, if we could change some of our wording on the bills that are sent out, to state the amount for shut off and turn on of the water, due to non-payment. The lady at ACS had told her that she would just need to send a bill and then add whatever verbiage that needed changed to the bills and they would be able to change things on their end.

- Discuss using applications for new water service- The village clerk spoke up again regarding this issue. She stated that the old format was just generic and did not have enough information for the person to be filling out for connection of new water service. She stated that we need to be receiving more information from the consumer, since people have been skipping out on their bills and leaving, then we have no clue where they went to and we are stuck with non-payment of a water bill. She stated that we are losing money with this problem. She drafted up an application that has quite a bit more information that we would collect from the new consumer. Trustee Nelson spoke up and asked if we could also put on the application and emergency contact as well as, other contact information. Trustee Paso spoke up and stated that when the form is complete to put down at the bottom, the date that it was implemented. Foreman Mark Wolfe spoke up and wanted to know if we could add to the form about the raise to the deposit for renters to \$300 and owners would be \$50. This will be added to the next agenda for a vote. He also asked about putting on the next agenda about, voting to put a cellular surcharge on the water bills, which would be \$1.00, for the service on the new water meters.

- Discuss splitting cost of survey for donated property- Foreman Mark Wolfe spoke up and stated that the property we donated across from the park was going to be surveyed and so we would need to split the cost with the person that it was donated to. Our cost would be \$1400, minus the \$1000 that was given to us from said person. These costs are for the lawyer fees and the survey fees. So, we would just be paying \$400 for this.

- Discuss 4 wheelers and inspection sheet change- Trustee Gary Warren stated that he knew that we passed an ordinance where we would no longer be allowing four-wheelers on the road next year. He just wanted to bring up the fact that there have only been about 5 to 6 people that have complied with this and spent the money to get a sticker this year and their four-wheelers up to code. He is suggesting that the people that have done this now, should be allowed to continue to get a sticker next year and so on. He feels that these people have done what they are supposed to do as far as regulations go and that they should be able to continue to come up and get their sticker for the four-wheelers. He is suggesting that maybe these people get grandfathered in for in the future. He spoke about other's who are not following the rules and not getting their stickers and still riding around town on their four-wheelers. The village clerk spoke up to this matter and stated that we might have some issues with this, especially when it was already voted upon not to have four-wheelers next year. She stated that there might be some people complaining that we let the ones who have complied keep driving them, but no one else can come get a sticker next year and ride around on theirs. Officer Hubbs spoke up and wanted to know who was going to keep track of who had their sticker for this year and who does not. Trustee Warren stated that this was only a suggestion. The board

also discussed about having the sticker put on the back of the vehicles, where the orange emblem would be, so that it would be in better view for the officers to see. One of the suggestions that Officer Hubbs had mentioned was, to put the sticker in the middle of the orange triangle, so they could see it much better. He stated that he cannot see if when it is on the front but it is going to be in better viewing sight, to have it on the back. The village clerk did state that people can go on line and get a sticker but they would still have to bring their receipt into the office and get an inspection. Trustee Nelson reiterated to the fact that he likes the idea that people can do this, but he suggested that maybe when they are going on line to do this, that they could schedule their inspection time and date. Trustee Paso spoke up and stated that she does like the idea about being grandfathered in, but she knows that there are going to be some issues with people complaining. She reiterated to the fact that people end up ruining things like this for other people. This will be put on the next agenda.

- VISITORS:

VISITORS- A PERSON SHALL BE PERMITTED AN OPPORTUNITY TO ADDRESS OFFICIALS UNDER THE RULES ESTABLISHED BY THE VILLAGE OF KINCAID (3 MINUTES PER PERSON) 5ILCS 120/2.06g- no visitors at this time.

- Adjournment- Motion was made to adjourn by Trustee Nelson. A second was made by Trustee Lawrence. All Ayes. The time was 6:25 p.m.

A motion was made to go into Special meeting by Trustee Lawrence. A second motion was made by Trustee Nelson. All Ayes. The time was 6:28 p.m.

- Rebuilding park Kitchen at the park- A motion was made by Trustee Nelson to rebuild the kitchen at the park. A second motion was made by Trustee Paso. All Ayes.

A motion was made to adjourn the meeting by Trustee Dees. A second motion was made by Trustee Nelson. All Ayes. The time was 6:30 p.m.

The minutes were typed up by the Village Clerk, Stephanie Brown